

QUESTIONS AND ANSWERS

1. (Point of Contact for this proposals) Name, Email and Phone number. **We do not give out contact name or phone number. Please submit any questions you have to this same email address per Section 1 of Attachment 1 – Administrative Rules.**
2. Prior to submitting the RFP I want to make sure the employees and supervisors have access to a computer and the internet. **Yes, all employees, including supervisors, have access to a computer and the internet.**
3. Item 2.2.8 under the Module requirements indicates that "[c]ompatible with standard Learning Management Systems (highly desirable)." Is the Court looking to house the training modules on its own system? **Initially the training modules will be housed or linked from the court's intranet site; however, should the court acquire an LMS in the future, a program that can be delivered via an LMS would be optimal.**
4. Item 8.1.4 indicates that a description and screen shots of proposed modules must be included in the proposal. Is the Court looking for a screen shot of all the modules to be included or just a sampling? **Looking for screen shots that demonstrate use of elements stated in 2.2.4. and 2.2.6.**
5. Are you open to having a blended learning approach for this project; i.e., an approach that includes online access to introductory lessons and materials, followed by an interactive session (1 to 1½ hours) with an expert instructor, via a common video conferencing system (Zoom, e.g.), addressing a group of trainees? This approach has been demonstrated as significantly more effective in promoting knowledge acquisition and retention, and is far superior (in our opinion) to the canned harassment training videos and single-sitting lessons delivered digitally. **No, we currently conduct classroom training. We are looking for an online solution to help us meet the demand of training 1050 employees before December 31, 2019.**
6. How many students/participants are expected to take the online training in the first year? In the (option) second year? **1050 employees.**
7. Which Learning Management System (LMS) does the Superior Court of San Bernardino currently use? If none, are we expected to include this, along with record keeping in our bid? **Contractor is not expected to keep record but we need to be able to show that the employee completed the training. We currently use Web Connect for our training recordkeeping.**